

# Student Center AV & Equipment Rental Rates

**Event Management** | 305 Student Center East | studentcenter.gsu.edu | scevents@gsu.edu | 404-413-1870 |

► Requests for set-up equipment, audiovisual equipment, special event audio or special event lighting made after 12 p.m. three business days before your event will incur a late fee as indicated in the chart below. For example, for a Friday event, an equipment request made after 12 p.m. on Tuesday would incur a late fee, if the request is able to be accommodated.

► Requests for staff support (an audiovisual technician or early open/late closure of Student Center facilities) made after 12 p.m. five business days before your event will incur a late fee as indicated in the chart below, if the request is able to be accommodated. For example, for a Friday event, a staff support request made after 12 p.m. on the previous Friday would incur a late fee.

	Registered Student Organization	Department	Co-sponsored/ External	Late Request Fee
<b>Set-up Equipment</b>				
2 Tier Bar	\$0	\$0	\$0	\$0
Chairs: Meeting Room	\$0	\$0	\$0	\$0
Chairs: Stage	\$0	\$0	\$0	\$0
Registration Desk	\$0	\$0	\$0	\$0
Stage, Base Size, 2-4 Decks	\$30	\$50	\$150	\$10 per section
Stage, Additional Deck Pieces	\$4 per deck	\$5 per deck	\$30 per deck	\$10 per section
Stage Steps	\$0	\$0	\$25	\$10
Table: 30" x 30"	\$0	\$0	\$0	\$0
Table: 30" x 30" overlay	\$5	\$10	\$15	\$0
Table: 6' Rectangular	\$0	\$0	\$0	\$0
Table: 6' Rectangular Overlay	\$5	\$10	\$15	\$0
Table: 72" Large Round	\$0	\$0	\$0	\$0
Table: High Boy	\$0	\$0	\$0	\$0
Table: Small Stage	\$0	\$0	\$0	\$0
Riser	\$10	\$15	\$35	\$10 per 4' x 8'
Table Skirt, Black	\$5	\$10	\$15	\$3 each
Table Cloth, White	\$5	\$10	\$15	\$3 each
Dry Erase Board w/ Markers	\$0	\$10	\$15	\$0
Easel: Aluminum or Brass	\$0	\$0	\$0	\$0
Sign Holders	\$0	\$0	\$0	\$0
Plants	\$0	\$0	\$0	\$0
Flags: USA, State of Georgia, Georgia State University	\$0	\$0	\$0	\$0
Coat Rack: Small or Large	\$0	\$0	\$0	\$0
Tensa Barrier	\$0	\$2	\$4	\$0
Portable Partition Wall	\$0	\$10	\$15	\$0
Podium: Tabletop or Upright	\$0	\$7	\$10	\$5
Podium with Mic: Upright	\$0	\$15	\$20	\$10
Podium with Mic & LCD TV Panel	\$0	\$20	\$30	\$10

**Questions?** Contact Event Management | scevents@gsu.edu | 404-413-1870

**MORE ON BACK**

	Registered Student Organization	Department	Co-sponsored/ External	Late Request Fee
Pipe and Drape (8' high), per 8' section	\$7	\$12	\$15	\$10 per 8' section
Pipe and Drape (14' high), per 8' section	\$10	\$15	\$20	\$10 per 8' section
Dance Floor: Small (8' x 8' to 12' x 12')	\$35	\$75	\$200	\$20
Dance Floor: Medium (16' x 16')	\$50	\$100	\$350	\$40
Dance Floor: Large (20' x 20 or 20' x 24")	\$75	\$150	\$550	\$60
Dance Floor: Extra Large (24' x 24' or 24' x 28')	\$100	\$200	\$750	\$80
<b>Audiovisual Equipment</b>				
Conference Telephone	\$0	\$0	\$0	\$0
Extension Cord	\$0	\$3	\$5	\$5
Power Strip	\$0	\$3	\$5	\$5
Cart with Power Cord	\$0	\$0	\$0	\$0
Internet Connection (Wired)	\$0	\$15	\$20	\$0
Production Mult Box*	\$5	\$10	\$15	\$15
Production Speaker Main (pair)*	\$20	\$40	\$75	\$25
Production Speaker Monitor*	\$5	\$10	\$15	\$10
Production Music or Video System*	\$25	\$40	\$50	\$50
Portable Digital Stereo	\$0	\$10	\$20	\$0
Microphone: Tabletop, Lapel, Wired or Wireless Handheld (not available in meeting rooms)	\$0	\$15	\$20	\$10
Laptop or Desktop Computer	\$0	\$25	\$35	\$10
Projector, Ballroom or Auditorium	\$20	\$45	\$85	\$10
Projector, Meeting Rooms	\$0	\$30	\$60	\$0
Projector, Veterans Memorial Hall (2)	\$30	\$80	\$140	\$10
Screen, Ballroom or Auditorium	\$0	\$15	\$20	\$0
Screen Meeting Rooms	\$0	\$10	\$15	\$0
Screen, Veterans Memorial Hall (2)	\$0	\$25	\$35	\$0
TV - LCD	\$0	\$30	\$45	\$15
TV - LCD, SCW 260 (2)	\$0	\$55	\$85	\$0
Monitor 80", West Exhibit Area	\$0	\$40	\$70	\$0
Camera, Mevo	\$25	\$45	\$70	\$15
Camera, Web Basic	\$10	\$25	\$40	\$15
Electronic Keyboard with Monitor	\$0	\$20	\$40	\$15
Audio Max	\$20	\$30	\$40	\$20
<b>Special Event Lighting</b>				
Spotlight	\$15	\$20	\$35	\$20 per pair
Floor Up-Lights	\$0	\$15	\$20	\$5 each
<b>Staff Support</b>				
Early Open/Late Close, per hour	\$50	\$75	\$100	Doubles the existing rate
AV Technician, per hour	\$15	\$15	\$15	Doubles the existing rate
Livestreaming Service, per hour*	\$45	\$50	\$75	Doubles the existing rate

\* Requires an AV Technician for duration of event